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A Govt. of India Undertaking

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Sub: RFP To Purchase 100 Handheld Adarsh Machines with cover bags

Tender Documents Details

Tender Reference Number and Date	Ref: PBHO/DIT/322/2016, DATED:29-12-2016
Last date of seeking Clarifications	17-Jan-2017
Date of submitting the Bid Documents	19-Jan-2017 up to 14:00 Hours
Date of opening of technical Bids	19-Jan-2017 up to 16:00 Hours
Date of opening of commercial Bids	20-Jan-2017 up to 13:00 Hours
RFP cost	Non-refundable Rs.1000/- in form of DD or Bankers Cheques/NEFT (BGL/Account#: 98801902002 IFSC Code: PRTH0000001 and share the UTR number)

The RFP document is available at our Bank's website <http://www.prathamabank.org/tenders.html> and can be Downloaded from website

Issued by:

General Manager
Prathama Bank
Head Office
Ramganga Vihar –Phase –II
MORADABAD-244001

Contact Person: Gurpreet Singh/Gaurav Kumar – 9837327827/7351009205 (SPOC for this RFP)

Contact Numbers:

05912455176, 178,179

TO,

ALL ELIGIBLE VENDORS**SUB: Requirement of 100 Pygmy Deposit Handheld Machines with cover Bag.**

We request you to submit your best quotes for the supply of the following Hardware and Peripherals as per the details furnished in this document, for use in Branches and Offices of Prathama Bank.

BRIEF DESCRIPTION OF THE REQUIREMENTS:

Sr. No	Description	Qty
1.	H.H.C Machines with cover bags	100
	TOTAL:	100

* Details of other components are provided below.

IMPORTANT: ALL items should ship with COVER to safe guard from dust & humidity and Bank will not bear extra cost of it.

Pre-Qualification Criteria:

Machines shall be of reputed brand only.

- ☐ Bidder should have a service centre in bank operational area or within 100 KM of bank operation area.
- ☐ Bid documents from the vendors who are de-empanelled from Banks empanelment for the current period for supply of hardware and peripherals etc. will not be accepted for this RFP and will not be taken up for evaluation, even if it is sent by Courier/Post etc.
 - Existing Vendors, who have supplied Hardware to our branches, should have satisfactory record of service support. The Bank reserves the right to consider any vendor as technically non-responsive whose service support is not up to the mark and the pending complaints from our Branches/Offices are not resolved within the stipulated time frame.
 - The Bank also reserves the right to consider any vendor as technically non-responsive, if they had on earlier occasions during previous year, defaulted in supplying hardware/peripherals as per RFP terms and conditions. Incidences of the above nature would have been brought to the notice of the vendor/s already through mail/letters/etc.

The Bidder should submit proof in support of all Pre-Qualification Criteria while submitting the bid proposals. Failing which, the Bid proposal will be treated as technically non-responsive.

Disclaimer:

This RFP is not an offer by Prathama Bank, but an invitation to receive response from vendors. No contractual obligation whatsoever shall arise from the RFP process unless and until a formal contract is signed and executed by duly authorized officers of Prathama Bank with the vendors.

Authorization to Bid:

The proposal/Bid being submitted would be binding on the Vendor. As such, it is necessary that authorized personnel of the firm or organization sign the BID. The designated personnel should be authorized by a senior official of the organization having authority to do so. The proposal must be accompanied with an undertaking letter duly signed by the designated personnel providing a Bid commitment. The letter should also indicate the complete name and designation of the designated personnel. Necessary resolutions/authority/ Power of Attorney available shall be enclosed. In case the principal vendors authorize their business partners or authorized distributors to bid on their behalf, a separate authorization letter as per format enclosed, with a commitment to fulfill the terms of the RFP should be submitted. It is mandatory that such of those business partners/authorized distributors should have service support centers on within the operational area of the Bank.

Following instructions may please be taken note of in this connection.

Offer shall be submitted for Items for the full schedule of requirements. Price bids are to be submitted separately.

Minimum Requirement & Technical Specification for Product:

- 1) Min of 64k Flash Program Memory to 512k byte.
- 2) Inbuilt min 8 MB Flash Memory expandable to 16 MB (optional)
- 3) In built real time clock with battery back up
- 4) Graphic LCD display with minimum 128 x 64 pixels
- 5) Capability to display graphic images
- 6) In built printer in machine should be thermal printer.**
- 7) Min speed @ 8 lines – 50mm / sec.
- 8) Cutter for easy tearing of tickets.
- 9) Printing speed: 1 ticket per second of 7 lines.
- 10) Printer Life Min. 50Km
- 11) Capacity to print at least Min. 2000 tickets with single charge
- 12) Minimum 15 hours back up with single full charge and Battery should be Lithium Ion Battery with Min. 7.4V/ 2200 MAh.
- 13) Suitable capacity to print at least 2500 to 3500 tickets with single charge.
- 14) In-built advanced battery charger with auto charge termination
- 15) Minimum of 300 recharge life cycle for battery cells
- 16) Recharge time Max. 4 hours for 90%.
- 17) Communication Ports should be:
USB 2.0 / RS232 port for data uploading and downloading PC connectivity with full speed.
- 18) Charging status indicator Bi – color LED
- 19) Minimum weight should be of 650 gm and Maximum 1kg
- 20) Warranty**
The warranty should be for 2 year comprehensive.
Warranty for hardware & software, including battery, printer, and RFID reader.
- 21) G.P.R.S facility must be optional in Hardware. In future we may use these machines as G.P.R.S enabled on additional cost provided by vendor.

1) Bid Security and Cost of RFP:**1.1) BID SECURITY:**

- A) The Bidder shall furnish, as part of its Bid, a Bid security for an amount of Rs. 5000/- **Five Thousand Only** in the form of a Bank Guarantee/Demand Draft issued by a reputed Bank in India other than Prathama Bank and acceptable to the Bank in the format enclosed **valid up to July -2017** and to be submitted along with the Non-price Bid.
- B) The successful Bidder's bid security will be discharged upon the Bidders signing the contract Agreement) & furnishing the performance security for **10%** of the contract value for the warranty period plus 3 months grace period. Unsuccessful Bidder's bid security will be discharged or returned as promptly as possible but not later than 30 days after the expiration of the period of bid validity prescribed by the purchaser.
- C) The Bid security may be forfeited:
- i) If a Bidder withdraws its Bid during the period of Bid validity; or
 - ii) In case of a successful Bidder, if the Bidder fails:
 - a) To sign the Contract / SLA within the stipulated time or
 - b) To furnish Performance Security valid till the end of warranty period within the stipulated time.

1.2) Submission of Bid

Bid shall be submitted in 2 (two) separate sealed envelopes, one '**Non Price Bid**' (Technical Offer) and other '**Price Bid**' (Commercial Offer) clearly mentioning on top of the envelope '**Non-Price Bid**' or '**Price Bid**', duly super scribing the envelope with the reference number of this letter, due date, name of the Bidder, Offer reference number etc.

All Bid Documents are to be properly filed in a box file and all pages of the non-price/price bids should be numbered serially (1/xxx, 2/xxx (where xxx is last page number of Bid document)) and should bear the **company's seal and signature/s of the authorized person/s on all pages.**

2) The bidder should submit the bids (techno commercial and price bid) along with all the relevant Technical documents.**3) WARRANTY:**

The Vendor will be responsible for comprehensive maintenance for entire warranty period. Warranty period will start after acceptance of installation & testing of complete connectivity, and the machines would have **2 years comprehensive warranty.**

4) Bid Currencies:

Bids are to be quoted in Indian Rupees only.

5) Cancellation of Tender:

5.1)The Bank may cancel the tender process at any point of time prior to the issuance of purchase order without assigning any reason whatsoever for unforeseen and unavoidable circumstances.

5.2)The Bank may also cancel the tender process for want of any participating Bidder, or if all The participating Bidders fail to qualify eligibility criteria in terms of technical or other reasons. Technical & commercial bids should be submitted in separate sealed envelopes mentioning the contents on it. Any Technical Bid not containing the above specifications may be rejected. The Technical Bid should not contain any price information. Otherwise, such proposals will be rejected.

6) Bid opening:

Opening date of the sealed envelopes of the bidders containing the document marked "Technical Bid", shall be announced in the Bank website (<http://www.prathamabank.org>) in announcement column. One representative of each bidder may participate at the time of opening the bids (The representative must have the valid authorization from their respective company for attending the tender opening meeting). The "Commercial Bid" of only those parties who qualify in "Technical Bid" will be opened on a later date.

7) The Bank may at its discretion:

- A. Increase the requirement and place orders up to **35 %** subsequently within the validity or the extended validity of the Offer, or
- B. Decrease the requirement up to **35%**.

8) Delivery Period:

The Bank reserves the right to stagger the deliveries depending upon the readiness of sites at various locations. The vendor shall inform the readiness of the hardware for the purpose of pre-shipment testing in writing well in advance.

The bidder shall deliver Hardware & Peripherals **within 2 weeks**, from the date of issuing of Purchase Order for the same inclusive of completion of the pre-shipment testing. Wherever Road permits are required one additional week will be provided.

9) Bank Guarantee:

Within Twenty (20) days of the receipt of format of notification of award from the Purchaser, the successful Bidder shall furnish the performance security (BG) for 10% (Ten percent) of the contract value for the warranty period plus 3 months grace period in the format prescribed.

If BG is not submitted within stipulated time, a penalty at the rate of 0.50% of the cost of the systems per week subject to a maximum of 10% of the Total Basic Cost of the Equipment/s.

10) Bank reserves the right to reject this invitation to offer in part or full, or cancel the entire procurement process at any stage without assigning any reason

11) Period of RFP would be 365 days and may further be increased for another 365 days on the discretion of Bank.

12) We need 6 stands by machines in our Head Offices for urgency.

13) Machine Price should be inclusive of S/W price.

14) Machine Software should be compatible with our Bank's CBS **BANCSLINK24** and also 1 Software CD per machine should be provided.

15) One Training session should be given by the vendor after successful distribution of machines in bank.

16) Deadline for Submission

The last date for submitting the proposals along with Bid security is **19.Jan.2017 by 14.00 hours** at this office. Any proposal received after the due date and time will not be considered. Both Price and Non-Price bids complete in all aspects should be submitted to **Sri B. Venkat Raman Narsaiah, General Manager, Prathama Bank, Head Office, Ram Ganga Vihar Phase-2, Moradabad U P 244001** within the above stipulated date.

17) IMPORTANT NOTE:

The Peripherals required should work seamlessly with the Core Banking Applications (CBS) presently running in the Bank. To this effect satisfactory demonstration should be carried out on all the peripherals with the live application, if required by the BANK.

If the vendor needs any clarification on any of the aspects of the Bid Document, they can seek clarifications in advance thru e-mail to dit@prathamabank.org. The Bank reserves the right to make amendments to the RFP before the last date prescribed for submission of the responses. Such clarifications, amendments to our RFP, if any, will also be hosted on our website. Vendors are requested to take note of the same.

18) Notwithstanding anything contained herein above, in case of any dispute, claim and legal action arising out of this RFP, the parties shall be subject to the jurisdiction of courts at Moradabad.

Yours faithfully,

B. Venkat Raman Narsaiah
GENERAL MANAGER

Tender Form for Price Bid
(To be included in Commercial Bid)

Description	Quantity	Unit Rate	Total Amount
Adarsh Handheld machines	100		

Optional items may be quoted separately

Signature of Bidder:

Name:

Business address:

Contact Number:

Place:

Date:

Quotation Address:

To

The General Manager

Prathama Bank

Head Office

Ram Ganga Vihar-II

Moradabad-244001

Uttar Pradesh, India